

North Carolina Jazz Region East

Eastern Region Jazz Ensemble Clinic 2008

Director Information Packet

Congratulations on having a student selected for the 2008 NC Eastern Region Jazz Ensemble! You are to be commended for allowing your students the opportunity to participate in the state jazz activities. We greatly appreciate your participation in this worthwhile venture. Contained in this packet is all of the pertinent information for the clinic. *Please read the entire information packet because the information is very important to ensure a smooth and enjoyable clinic experience for all.*

The first task that must be completed is your paperwork. We need to have your paperwork so that arrangements can be made before your arrival in Wilson at Beddingfield High School. You may either fax the attached student registration form and director information sheet to Tripp Aldredge at (252) 393-1223 or email them as an attachment to taldredge@mac.com. All paperwork should be faxed or emailed by 4:00 PM on Tuesday, February 19, 2008. This deadline will be firm – *alternates will be called if information does not arrive by the deadline*. If you do elect to fax your information, please send an email letting me know that it has been faxed so I can retrieve your information from the fax machine. A return email will be sent in response to each registration within 24 hours, so that you know that it is in my hands. ***If you do not hear from me within 24 hours of your email of fax, your materials have not been received, please email or call me to double check that a mistake has not been made or that your electronic attempt has failed to arrive.***

Instead of mailing the clinic fees, please consolidate those into one check from your school or booster organization, **payable to NCJR-E**. *Checks from students, parents, or band directors will NOT be accepted*. Please bring that check to the registration table on Friday, February 22nd along with student health forms *for each student participating from your school*. (Only *directors* should come to the registration desk to complete the registration process. This should help eliminate any confusion.)

In the event that you have a student who will not be able to attend all of the rehearsals due to a sudden illness or previously scheduled engagement, please call or email me as soon as possible so that alternates may be contacted. ***The sooner the better!*** *Please do not have your students or parents do this*, it is much easier to deal only with the directors than with each individual student. (Only your packet contains contact information – please act professionally and do not give this information out to your students.) Again, please adhere to the due date; alternates will have to be called if the due date is not met. If a student does cancel, you will be responsible for returning the folder to me either through the mail or by bringing it to the clinic.

Once again, congratulations, and thank you for all of your help. If you have any questions or concerns, please feel free to call or email me at the phone number and email address listed in this packet.

Sincerely,

Tripp Aldredge
NCJR-East Chair

North Carolina Jazz Region East

Eastern Region Jazz Ensemble Clinic 2008

General Information

Clinic Registration:

Beddingfield High School (hallway between band room and stage) – Keith Green: Site Host
When you arrive on Friday you will need to enter the campus at the bus parking lot. This is at the rear of the school. Drive all the way to the gate between the tennis courts and the building then park on the grass behind the gym. (On Saturday, you may park in the bus parking lot.) Drums and any large instruments can be unloaded at the auditorium loading door. The band trailer is next to the door.

If you Google Beddingfield High School, the first hit is the school's website. It offers a Google map (which can be turned into directions). You may also follow the link to the school site and click on the "school map" link for their own directions to the school. *It may be wise to print out both!*

Deadline:

All registration forms and director's information sheets should be faxed or emailed by February 19, 2008. Bring checks and medical release forms to the clinic – *do not mail*.

Clinic Fee:

\$35.00 per student – due at the clinic, please do not mail the fee. Checks should be payable to NCJR-E and be from a booster organization, or school – please no personal checks from students, parents, or band directors – and paid at the clinic – *do not mail the checks*.

Medical Forms:

Medical release forms are due at the registration table Friday, February 22nd. *Do not send these with the registration packet, please present them at the registration table on the 22nd.*

ALL STUDENTS MUST HAVE A HEALTH FORM ON FILE!

Meals:

Individual directors will be responsible for transportation for their students to all meals during the clinic except lunch on Friday. The Beddingfield Band Boosters will provide Friday's lunch. Cost is \$5 cash.

Lodging Information:

Directors are responsible for arranging lodging and supervision for their students. You may arrange lodging at any of the hotels on the enclosed map (page 5).

2	Best Western	252-237-8700	800-523-1234
6	Hampton Inn	252-291-2323	800-426-7866
8	Holiday Inn Express & Suites	252-234-7900	800-465-4329 (#1 choice last year)
9	Holiday Inn Express & Suites	252-246-1588	800-465-4329
10	Jameson Inn	252-234-7172	800-526-3766
13	Microtel Inn	252-234-0444	800-771-7171
16	Sleep Inn	252-234-2900	800-753-3466
20	Hampton Inn & Suites	252-291-0330	800-560-7809

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Equipment:

Drumset players must provide their own drum sets. All students are responsible for providing their own equipment including amps, cables, mutes, tuners, etc. Be sure to have extra strings, reeds, valve oil, and other necessary accessories, and that your instrument is in good working order.

Music:

Students are responsible for having prepared their music before arriving at the clinic. This includes personal rehearsal, and the marking and/or taping of any music that requires such preparation.

Clothing:

Casual school clothing is acceptable for all rehearsals.

Concert attire is as follows:

Men – Dress suit (pants & coat), tie, and dress shoes

Ladies – Dress or pantsuit, and dress shoes

NO BAND UNIFORMS

Attendance:

Attendance at all rehearsals is MANDATORY. Students may not miss any portion of any rehearsal for any reason, including tests or interviews of any kind. Students who must miss any of the rehearsals must give up their seat in the band. Directors should notify Tripp Aldredge of any conflict *immediately*.

Late Cancellations:

If for any reason a student will not be able to participate in the clinic at the last minute, the band director should notify Tripp Aldredge as fast as possible so another student may participate in the clinic. If illness or other emergency occurs on the day(s) of the clinic, please notify Tripp Aldredge at (252) 646-6629 as soon as it is determined that a student is unable to attend.

Clinic Regulations:

- No student shall be allowed to register or attend this event without his or her band director present. Students and parents will not be allowed to register themselves. Student supervision is also the responsibility of the director for the entire scheduled event.
- All students who are selected for membership in the Eastern Region Jazz Ensemble Clinic must participate in all planned events during the Clinic. This includes concerts by visiting groups, all rehearsals, group meals, and any social events. Students will be sent home if they violate the code of good behavior during the Clinic.
- Students must be on time for all rehearsals, and may not miss any portion of any rehearsal.
- Directors are responsible for supervising their students at the clinic and during their stay in the hotel.
- Students should bring dress clothes for the concert. *No band uniforms should be worn!* Regular school clothing will be appropriate for rehearsals.

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NC All-State Jazz:

All students who made the A band in the NCJR-East are eligible to audition for the NC All-State Jazz Ensemble. Auditions will be held concurrently with the NC Honors Band auditions at East Davidson High School on Saturday, March 8, 2008. The requirements are the same as All-Region Jazz. Students selected for the All-State Jazz Ensemble will have a clinic weekend at Greensboro College April 4-5, 2008. Registration materials for All-State Jazz will be on the state jazz website soon.

Schedule of Events:

Friday, February 22, 2008

10:00 AM Registration
10:30 AM **Rehearsal Block 1** (2 hrs)
12:30 AM Lunch (provided by Beddingfield Band Boosters - \$5 cash)
1:00 PM **Rehearsal Block 2** (2 hrs)
3:00 PM Break
3:15 PM **Rehearsal Block 3** (2 hrs)
5:15 PM Dinner (on your own)
8:00 PM Jazz Concert – TBD
9:30 PM Dismissal to Directors

Saturday, February 23, 2008

9:00 AM **Rehearsal Block 4** (1.5 hrs)
10:30 AM Break
10:45 AM **Rehearsal Block 5** (1.25 hrs)
12:00 PM Lunch (on your own)
2:30 PM Call Time (report to designated area in concert attire)
3:00 PM Concert

Emergency Contact Info:

Clinic Chair

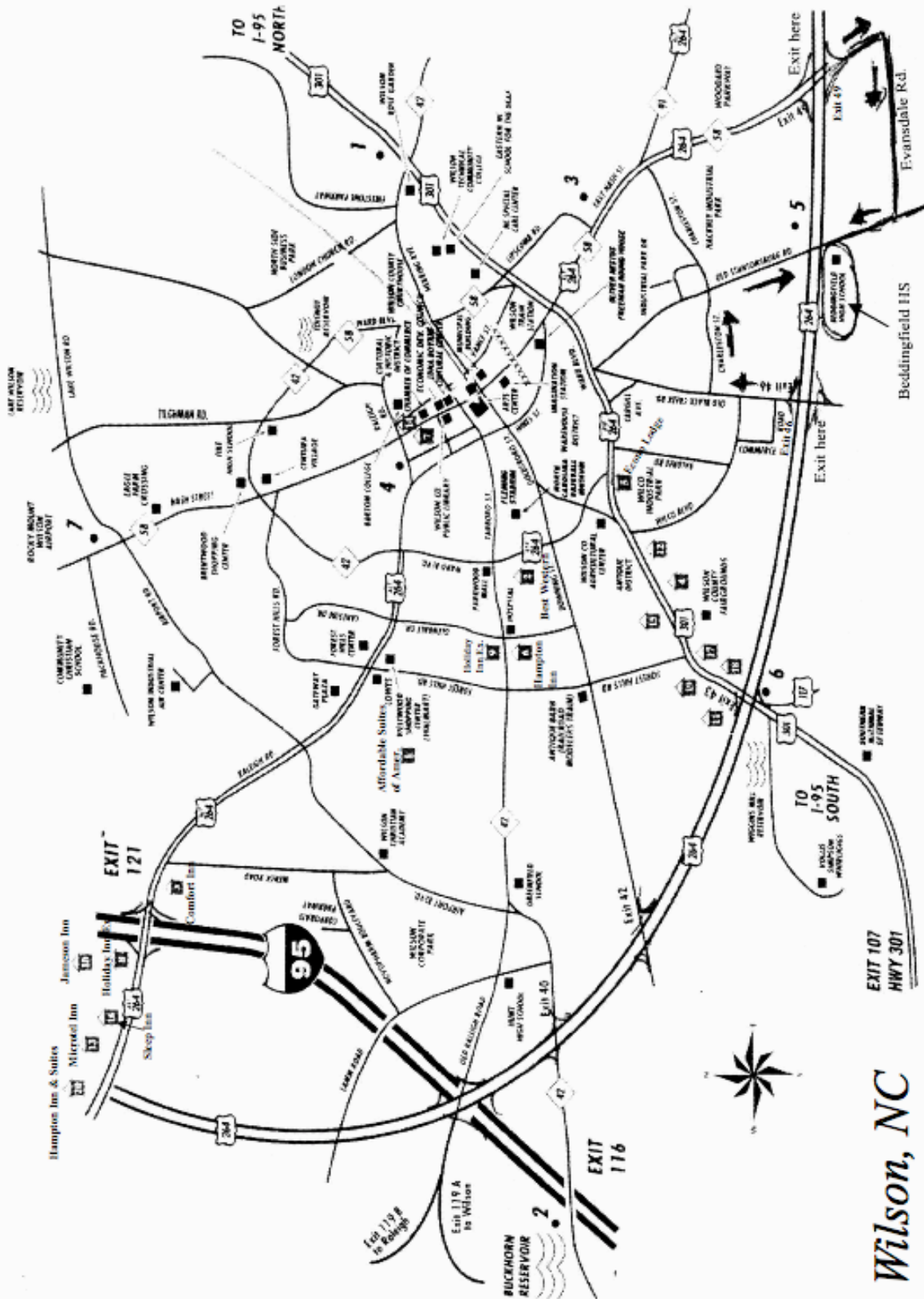
Tripp Aldredge
Croatan High School
taldredge@mac.com
(252) 646-6629 cell
(252) 393-7022 school
(252) 393-1223 fax

Site Host

Keith Green
Beddingfield High School
beddingfieldband@aol.com
(252) 714-0968 cell
(252) 399-7880 school
(252) 399-7850 fax

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DIRECTOR INFORMATION SHEET

Email or fax this form with the student registration form by February 19th to Tripp Aldredge: taldredge@mac.com or (252) 393-1223.

Director Name: _____

School: _____

School Address: _____

School Phone: _____

School Fax: _____

Band Office Phone: _____

Home Phone: _____

Mobile Phone: _____

Work Email: _____

Home Email: _____

CLINIC LODGING INFORMATION

We will be returning home _____

We will be lodging at a hotel _____

Hotel Name: _____

Hotel Phone: _____

Return this form and the Student Registration Form

Tripp Aldredge
Croatan High School
(252) 393-1223
taldredge@mac.com

Please do not send student health forms at this time!!!

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STUDENT REGISTRATION FORM

One form per school

Email or fax this form with the director information sheet by February 19th to Tripp Aldredge: taldredge@mac.com or (252) 393-1223.

(Please print clearly. This information will be used to generate the concert program)

School Name: _____

Director's Name: _____

Student Name	Grade	Ensemble	Instrument

Total Amount Payable at clinic (\$35.00 per student)_____

Fees are payable by band booster or school check. Personal checks from parents, students, or directors will not be accepted. Please write one check, payable to NCJR-E. Do not send the fees through the mail – bring them to registration.

Return this form and the Director's Information Sheet

Tripp Aldredge
Croatan High School
(252) 393-1223
taldredge@mac.com

Please do not send student health forms at this time!!!