

January 26, 2009

Dear Director,

Thank you for sending your students to the recent NC Jazz Region Central auditions and your help in making it a success. Accompanying this letter are several forms and information that needs your and your student's attention.

- Personnel roster including part assignments (available at www.ncbandmasters.org)
- Schedule of events
- Health forms
- Registration form
- Director contact form
- Schedule of Events

Clinic Regulations:

Equipment

- Students are to provide their own instruments. Percussionists should bring their own sticks and mallets. Brasses should bring all required mutes including straight, cup, and harmon (do bring stem). Drum sets and amps will be provided for each band. If you are more comfortable with your own equipment, you may bring it. If you have questions about the provided equipment, please contact me ASAP.

Music

- All music must be collected at the end of the clinic. It is the students' responsibility to have the music prepared and ready to rehearse come the start of the clinic. This includes any marking, copying to avoid page turns, etc.

Dress

- Students should dress appropriately for rehearsals.
- Concert attire for men is dress pants, coat, tie, and dress shoes.
- Concert attire for women can be dresses, skirts and blouses, or pantsuits and dress shoes.
- No band uniforms

Attendance

- Attendance at all **rehearsals and scheduled events** is MANDATORY. Students may not miss any portion of any event for any reason, including SAT or interviews of any kind. Students who must miss any of the events must give up their seat in the band. Directors, please notify me immediately of any conflict so that I may contact the alternate.

Driving directions

- School address is 123 **Middle Creek** Park Ave ~ Apex, NC 27539
• www.mapquest.com

Other Considerations

- Directors must register their students at the clinic site and remain in attendance for the entirety of the clinic. Students are not allowed to participate in the clinic if their director is not present.
- Directors are responsible for supervising their students at the clinic and during their stay in the hotel.
- If an emergency makes it necessary for a student to withdraw from the Clinic then the student's director should immediately notify the Clinic Chair. The Clinic Chair shall decide how to fill the vacancy. When filling vacancies, the next person on the audition list has priority.
- Students rooming in local hotels or commuting back and forth with directors cannot drive themselves during the clinic weekend.
- The Clinic Chair has the authority to administer and enforce the rules and regulations of the clinic in accordance to NC Jazz constitution and by-laws.
- Direct all concerns to the Clinic Chair first. Anything needing further resolution is directed to the NC Jazz Region East Chair.

Concert Recording

We are in the process of setting up professional recording for this event. More details will be forwarded.