

Registration Steps for NC Honors Band 2017

1. Click on the link to register your students on-line. Be sure to register for each ensemble in which you have students participating. The password for the registration page is **2017Clinic** (no spaces).
2. The clinic chair will mail you music for each student after the on-line registration has been completed and the deadline for registration has passed (**4/7/17**). This will be your verification that the initial registration process is complete.
3. Print the Medical Release/Behavior Contract. You should copy this and give one to each participating student. The student should then return the form to you with his/her signature, the signature of his/her parent or guardian and your signature.
4. Assess a registration fee of \$55.00 per student who is participating in the North Carolina Honors Band Clinic. One check should be written for each ensemble covering the cost of all students participating in the particular ensemble. This check should be made payable to NCBA Honors Band. NOTE: The check MUST be from one of the following sources: the participating school or the school's booster organization. Individual checks from directors or parents will not be accepted. Cash is also acceptable.
5. Bring the (1) registration fee for each ensemble, (2) the Medical Release Form/Behavior Contract for each participating student and (3) your current NAfME membership card on **May 5th** to the appropriate clinic chair listed below when registering at the university. All three items must be submitted at the on-site registration in order for your students to participate in the clinic.
6. Upon arrival at the university, all participating students MUST be registered by their participating band director in person. Parents MAY NOT register students nor may they serve in the place of a band director during the clinic weekend. A violation of this rule will result in the dismissal of the student from the North Carolina Honors Band weekend.