



Application to Host 2019 NCMEA Marching Contest

School Name _____

Director (s) _____

School Mailing Address _____

City _____ Zip Code _____

Email(s) _____

Telephone: Home () Office () Cell ()

MENC # and Exp Date _____ Date of Contest _____

NCMEA District _____

Location of Contest _____

Anticipated Number of Bands (contest) _____

Contest Director (if different from Band Director) _____

Contest Director Telephone _____ Email(s) _____

Contest Website Address Posting on NCBA Website _____

CHIEF JUDGE --REQUIRED

NCBA will provide for each contest a sanctioned Chief Judge. NCBA will pay \$350 to the chief judge as a standard state fee. Each contest will still pay same travel expenses as other judges. Each contest also has the right to pay above the state fee. If you have a preference or have already contacted a chief judge please list below:

Chief Judge _____ Contact Info: _____

Include a check for \$200 to NCMEA/NCBA Marching Band with application and contract *POSTMARKED BY JUNE 3, 2019*. Applications postmarked after June 4, 2019 and before August 13, 2019 must include a check for \$300. Applications will not be accepted after August 13, 2019.

Once your chief judge has been assigned a second check for \$350 made out to the assigned Chief Judge will be required in order to receive your sheets. *This check should be dated for the day of your show.*

Please mail application and contract to:

Anne Reese, Executive Administrator
NCBDA Marching Band Committee
319 Southfork Drive
Belmont NC 28012

Questions- Contact: Tim Wise – thsband@mac.com

Contract to Host NCBA Marching Contest

To help promote consistency in our activity, aspects of every NCBA Competition are held to the same standard. By consenting to host an NCBA event, you agree to the following guidelines:

The host director will agree to the following:

- Six adjudicators must be hired to evaluate bands in the format described in the NCBA Procedures Manual.
- All numerical values and point distributions as well as award determination must be followed exactly as described in the procedures manual.
- The contest will follow the rules and regulations in the NCBA Procedures Manual.
- Fee of \$200 must accompany your contract and application. Fee of \$300 after June 3, 2019
- Fee of \$350 for the Chief Judge must be received before sheets will be mailed to you.
- The NCBA Procedures Manual must be updated to include show specific details and be distributed to all bands (email distribution is acceptable) entered into your event at least 10 days prior to your contest.
- You may present awards for Drum Major, Percussion and Auxiliaries only if separate judges are hired for these captions. The NCBA Marching Band Committee reminds the show host and all participating bands that we have no administrative control over the officiating of or adjudication of these captions.
- All show host fees are non-refundable once sheets have been ordered. However, if the event should need to be canceled for any reason (weather, etc), the show host and the chief judge may negotiate return of the Chief Judge fee. The NCBA does not officiate over this negotiation.
- Contest directors must return judge's evaluation sheets and duplicate judge's sheets to the Chief Judge.
- Contest directors must provide each participating director a feedback form to return to NCBA, if a feedback form is being used. This may be a note that includes the website that is hosting the feedback form.
- Contest directors must be a member in good standing of NCMEA/MENC. A band booster may be the Assistant Contest Director.
- Contest directors must use the NCBA approved recap sheet and return it to the NCBA by the first Monday following the event at noon. This may be done by way of the Chief Judge.
- If a show is using the NCBA sheets in a festival format, they must be used in the following manner - They must be used for feedback only. Judges may circle the box that they would have placed a band in however NO NUMBERS may be given. NO RATINGS should be given as the NCBA does not currently have a method for converting the information from the sheets into a rating.

NCBA will perform the following:

- Provide duplicate sheets for the 6 adjudicated captions, tote sheets and procedures manual for your competition no later than two weeks prior to your event.
- Publish a list of all contests and a list of their judges to be published on the NCBA website using the NCBA format.
- Assign and pay \$450 (\$350 from show and \$100 from NCBA) to a Chief Judge for your competition, with your input.
- Publish your recap sheet on the NCBA website following your event.
- Provide a show host placemat to help with the planning of your event.

Agreement and Signature Page

I have read the NCBA CONTRACT TO HOST A MARCHING CONTEST and agree to follow the included guidelines. I also understand that if I do not follow the above guidelines my school will not be able to host an NCBA event the following year.

Signature of Band Director

Date

Signature of Principal

Date